

Figure: 25 TAC §289.229(I)

Records for Department Inspection

Name of Record		Rule Cross-Reference	Time Interval Required for Record Keeping
Accelerators used for research and development and industrial operations			
(A)	Initial surveys	(f)(2)(C)	Until termination of registration
(B)	Tests and repairs	(f)(3)(A)(x)	5 years
(C)	Calibration, surveys	(f)(3)(F)	5 years
(D)	Contamination smear for units operating greater than 10 MeV	(f)(3)(G)	Until termination of registration
(E)	Receipt, transfers, and disposal	(f)(3)(H)	Until termination of registration
(F)	Training for operators	(f)(4)(B)	Until 2 years after the individual terminates employment
Therapeutic radiation machines, radiation therapy simulation systems, and EBT devices			
(G)	Credentials of operators	(h)(1)(C)	Until 2 years after the individual terminates employment
	EBT device operators	(h)(1)(E)	
(H)	Review of quality assurance program	(h)(1)(F)(vii)	5 years
(I)	Written OSP	(h)(1)(G)	Until transfer of machine or termination of registration
(J)	FDA variances	(h)(1)(H)	Until transfer of machine or termination of registration
(K)	Initial and Subsequent Surveys		Until termination of registration
	Therapy (below 1 MeV)	(h)(2)(D)(i)(II)	
	Therapy (1 MeV and above)	(h)(3)(C)(i)(III)	
	EBT device	(h)(4)(B)(i)(II)	

(L)	Calibration		5 years
	Therapy (below 1 MeV)	(h)(2)(D)(ii)(V)	
	Therapy (1 MeV and above)	(h)(3)(C)(ii)	
	EBT device	(h)(4)(B)(ii)	
(M)	Contamination smears for units operating greater than 10 MeV	(h)(1)(I)	Until termination of registration
(N)	QA checks and corrective actions		5 years after the QA checks
	Therapy (below 1 MeV)	(h)(2)(D)(iii)(VI)	
	Therapy (1 MeV and above)	(h)(3)(C)(iii)(VII)	
	EBT device	(h)(4)(B)(iii)	
(O)	Leakage measurements		5 years
	Therapy (1 MeV and above)	(h)(3)(A)(i)(IV)	
(P)	<u>Dose rate termination</u>	<u>(h)(3)(A)(xv)</u>	<u>Until termination of registration</u>
(Q) [(P)]	Protective devices for radiation therapy simulation systems	(h)(5)(A)(iii)(II)	3 years
(R) [(Q)]	Film processing records for simulators	(h)(5)(E)(i)(V), (VI), and (ii)	3 years
(S) [(R)]	Digital imaging acquisition systems	(h)(5)(E)(iii)	3 years
(T) [(S)]	CT dose measurements <u>and equipment performance evaluations</u>	(h)(5)(C)(iv)(III)	5 years
(U) [(T)]	CT films resulting from quality control tests	(h)(5)(D)(ii)	1 year or until a new phantom image is performed
(V) [(U)]	Reports of medical events	(j)(2)	Until termination of registration