



Texas Secretary of State Elections Division

Voter Registration Drive Tips

BEFORE THE EVENT

Plan the Drive

- Decide who will be involved, when the drive will happen, where the drive will take place, and how the event will be conducted.
- Confirm the venue, date, timeframe, and permissions for the location.
- Coordinate with other volunteer deputy registrars.

Gather Materials & Important Information

- Voter Registration Applications with tear-off volunteer deputy registrar receipts.
- Posters, flyers, clipboards, pens (black/blue ink), folders for completed forms.
- An SOS VDR Guide containing registration qualifications and other helpful information.

REMINDERS

Contact your county voter registrar's office when seeking county specific information.

Important election dates can be found on the Secretary of State's website.

Need more information?
Scan here!



Organize Your Team

- Designate roles of each individual:
 - greeter/guide, application distributor(s), assistant(s), reviewer(s) and which VDR will be collecting and delivering completed applications to the voter registrar.
- Prepare a folder or envelope for secure handling of applications.

DURING THE EVENT

Screen for Eligibility

- Confirm the applicant is a resident of the county and a U.S. Citizen.
- Confirm the applicant is at least 18 years old, or 17 years and 10 months old and will be 18 at the time of the upcoming election.

Assist, Review, & Provide

- Assist applicants with forms if they are unable to fill out the application independently.
- While the applicant is still in your presence, review the application to ensure all required fields are completed and legible.
- Be sure the applicant is given the tear-off receipt to keep for their records.

AFTER THE EVENT

Close Event & Delivery

- Ensure no forms, used resources, or other materials are left behind.
- Delivery of Voter Registration Forms
 - The designated VDR must deliver all forms to the county voter registrar within 5 business days unless it is the last day to register to vote for the upcoming election.
 - If less than 5 days remain before the deadline to register for the upcoming election, applications must be delivered by the next business day.