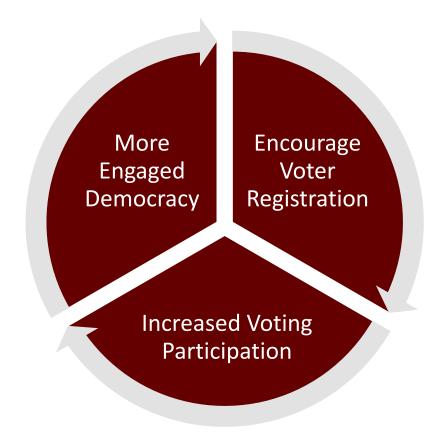


Who are Volunteer Deputy Registrars?

 Volunteer Deputy Registrars (VDRs) are individuals who generously give their time and effort to eligible Texans to help them register to vote. These volunteers play a vital role by increasing voter registration participation and ensuring that every eligible citizen has a voice in the electoral process. Their commitment helps build a more engaged and informed community.



What Are the Qualifications?

Qualifications for Becoming a VDR

A Volunteer Deputy Registrar must:

- be 18 years of age or older;
- be a United States citizen; and
- be a Texas resident.

A Volunteer Deputy Registrar must not:

- have been determined to be totally mentally incapacitated or partially mentally incapacitated without the right to vote;
- have been convicted of failing to deliver a voter registration application to a voter registrar;
- have been convicted of identity theft under Section 32.51 of the Texas Penal Code; or
- have any unresolved felony convictions.

Did you know:

- It is possible for an individual to complete the entire process and become appointed as a VDR in a single day?
- A VDR must meet the requirements to be a qualified voter but <u>is not</u> required to be a registered voter?
- A county voter registrar may not reappoint a past VDR who was terminated due to a final conviction (1) related to delivery of completed registration applications, or (2) relating to performance-based compensation for VDRs?

Are you qualified and interested in becoming a VDR for your county?

Contact your voter registrar for training information.

After completing training and passing an exam, if required, you will be appointed as a VDR.

Your voter registrar will issue you a certificate of appointment and give you a receipt book or voter registration application with a tear off receipt.

Length of Appointment and Termination

Period of Appointment

- There is no designated timeframe for your appointment.
- Once requirements have been completed, you may be appointed by your county voter registrar.
- VDRs can immediately start their duties and begin encouraging and educating eligible residents on how to register to vote.

Expiration of Appointment

- All VDR appointments expire on December 31st of every evennumbered year.
- For example, if a person is appointed as a VDR in May of 2025, and another is appointed in October 2026, both of their appointments will expire on December 31, 2026.

Your appointment MAY be terminated by the voter registrar if it is determined that you have:

- failed to properly review a voter registration application;
- intentionally destroyed or physically altered a voter registration application; or
- engaged in any other activity that conflicts with your responsibilities as a VDR.

Your appointment <u>WILL</u> be terminated by the voter registrar if it is determined that you are:

- convicted of an offense under the law relating to performancebased compensation for voter registration, Section 13.008, Texas Election Code; or
- convicted of an offense under the law relating to a failure to deliver a completed voter registration application to the voter registrar, Section 13.043, Texas Election Code.

Becoming a VDR In Multiple Counties

Interested in Becoming a VDR in a Different County?

To become a VDR in more than one county, you must submit a Request for Appointment as a VDR to each county's voter registrar. The voter registrar will then appoint you as a VDR and advise you of any county-specific procedures.

Anyone who has previously taken the VDR examination and received a certificate of appointment in one county is not required to take the examination again in another county.

Once you have been appointed as a VDR in the new county, you may start offering voter registration opportunities to any eligible resident of that county.

Supplies Required

The supplies you'll need before offering your services as a VDR are:

Certificate of Appointment

Texas VDR Guide and any other helpful resources provided by your county voter registrar

A sufficient number of voter registration applications

Receipt book or voter registration applications with a tear off receipt

Blue/black ink pens

NOTE: All election materials issued to a volunteer deputy registrar, including the Certificate of Appointment, receipt books, receipts, applications and other forms in the volunteer deputy registrar's possession, must be returned or accounted for upon termination of appointment, not later than the second day after the volunteer deputy registrar receives the termination notice.



Where to Obtain VDR Voter Registration Applications

Requesting Voter Registration Applications From Your County

- VDRs can easily request voter registration applications from their counties by contacting their local voter registrar's office.
- You can find your specific voter registrar's contact information listed by county on the Secretary of State's website, https://www.sos.state.tx.us/elections/voter/county.shtml
- After finding your county's contact information, you can call, email, or go inperson to request applications.
- Once you receive the voter registration applications, make sure you have received an equal amount of receipts.

Printing Voter Registration Applications From the SOS Website

- If your county voter registrar does not have enough applications to provide to you, you may print blank applications for VDRs from the Secretary of State's website.
- If you receive generic applications containing the Secretary of State's return address (rather than your county voter registrar's address), you can distribute these to anyone residing in any county; however, you can only accept applications from those residing in the county in which you were appointed.
- To find printable voter registration applications please visit: https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml#chapter-21

Roles of a Volunteer Deputy Registrar

Roles of a Volunteer Deputy Registrar

VDRs bring voter registration opportunities directly to communities, making it easier for individuals to participate in elections. A VDR's role is not limited to expanding voter access. VDRs also help applicants have a voice which impacts local, state, and national issues.

Distribute voter registration applications to any eligible residents of the county.

Accept all applications from any resident of the county who meets the eligibility requirements.

Assist any applicant if they are not able to complete the application independently.

Review the application for completeness while the applicant is still present to make sure the application is complete.

While Distributing Voter Registration Applications

- Offer Equal Access Registration opportunities should be extended to all eligible citizens of the county, ensuring inclusivity and accessibility.
- Remember Your Goal As a VDR, it is your purpose to boost voter registration participation in Texas. By providing applications to as many eligible county residents as possible, you will not only aid in the increase of voter registration participation, but in the overall voter turnout of future elections.

While Distributing Voter Registration Applications to College Students

- Remember that college students may have moved counties for school.
- Remind the students they have the option of either registering at the address where they currently reside OR at their hometown address if they do not currently reside there during the school year.
- They can only register at one of these addresses.

Accepting Applications

You may accept a voter registration application from any resident of the county who:

- is a citizen of the United States;
- is at least 17 years and 10 months old, and will be 18 years of age by Election Day;
- has not been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote and;
- has not been finally convicted of a felony, or if a felon, must have completed all of the punishment, including any term of incarceration, parole, supervision, or period of probation, or must have been pardoned or otherwise released from the resulting disability to vote.

NOTE: Do not attempt to determine if a person is legally allowed to vote. It is the voter registrar's responsibility to determine if the person is or is not eligible.

Assisting Applicants

If someone is having trouble:

- filling out the application, you can assist them in any way necessary to ensure all eligible residents have equal opportunity to register to vote; or
- understanding the application, you can explain what information is needed by the applicant in order for it to be accepted.

If an applicant cannot:

- sign their name on the application, they may make a mark on the signature line. You can then print the name of the applicant beside the mark. Make sure to sign and print your name, and provide your residence address as the witness;
- make a mark, please make note of this on the application and print the applicant's name. Make sure to sign and print your name, and provide your residence address as the witness.

You may allow:

- another registered voter to fill out an application for their spouse, parent or child. That person must sign the application as "agent" and state the relationship to the applicant on the application.
- the agent to sign the applicant's application. That person must sign the application as "agent" and state the relationship to the applicant on the application.

Reviewing

After the application has been completed and the applicant is still present

review each section

be sure to confirm all information

correct any errors; and

gather missing information.

NOTE: Some fields are required while others are optional; only the required fields are to be reviewed.

Instructions Please complete If you have any please call your Visit sos.texas.go information. Este formulario registrador de vi	sectio questic local vo	VOTER REGISTRAT In sty printing legibly, ns about how to fill out this application, ster registrar, stetemas, gow for additional election possible en español. Por favor llame a su focil para conveigir una versión en español.	Qualifications to vote You must register to	e vote in the county in whi	th you reside.	ped by the Office of the cial Use Only the cial Use Only the completed all of probation, or you must cising probate jurisdiction ight to vote.	
Eligibility	1	Are you a citizen of the United Will you be 18 years of age on			No ()	If you checked 'n to either of thes not complete th	no' in respons e questions, d is form.
Check the box that applies to you	2	 New Application Request a Replacement Cer 	_	hange of Address,	Name, or	Other Information	1
Voter information		First Name Last Name (include suffix: Jr., Sr	r., III)	Middle Name	(if any)		
	3	Former Name (if any)					
Decidence.		Date of Birth (mm/dd/yyyy)					
Residence address No P.O. Box, Rural Route, or	4	Number and Street (if none, de City	·	Zip Code		Apt/Unit County	
Mailing address	_	Number and Street	TEXAS			Apt/Unit	
Skip if same as residence	5	City		State		Zip Code	
Previous residence address	6		mber and Street (if none, describe where you lived) Apt/Unit				
Skip if same as residence	_	City	State	Zip Code		County	
You must provide one of the following numbers	7	Texas Driver's License (TX DL) or Identification (TX ID) Card numl (issued by the Texas Departmer Public Safety):	or of OR Num	re not been issued Number, and the s of my Social Sec aber are:	last four		ot have a TX D or Social Secu er
Optional information	8	Telephone Number		I am interested i	n serving orker	Yes Gen	der Mal
Applicant, sign here	9	I understand that giving false to procure a vote registration and a crime under state and Conviction of this crime may imprisonment up to one year. The process of the conviction of the crime in the conviction of the conviction of the conviction. Signature of applicant or signat applicant or printed name of all X	r is perjury confederal law. in persult in but in jail, a en y and a U.S. in ri, ture of agent and it	have not been fin ompleted all of m carceration, paroi een pardoned. have not been de kercising probate capacitated or pa ght to vote. relationship to by witness)	y punishmo e, supervis termined t jurisdictio artially me	ent, including any sion, period of pro by a final judgmen n to be totally m	term of obation, or I han tof a court entally
For Volunteer Deputy Regist Use Only	trar		must be delivered to lo plunteer Deputy Regist		ater than 5 da		
Name of Applican	/Appl	icant's Agent (if applicable)	REGISTRATION I	RECEIPT	Receipt Nu	mber	
Name of Voluntee	r Dep	uty Registrar			Deputy Nu	mber	
	r Dep	uty Registrar	REGISTRATION I	RECEIPT		mber	

These two questions are required to be answered.

If "No" is checked for either of the questions, the rest of the form is not to be completed.

Instructions.	_	VOTER REGISTRAT ins by printing legibly. ins about how to fill out this application, ober registrar. teterous gov for additional election	Qualifications to vote You must register to Be a United States cl Be at least 17 years a Not be finally convict	vote in the county in whic tizen. and 10 months old to registed of a felony, or if you ar	th you reside. ster, and be 18 ye	ed by the Office of the Secre ial Use Only ears of age by Election Day, ust have completed all of your pur f probation, or you must have rece	nishment,
registrador de v Eligibility	otante:	s local para conseguir una versión en español. Are you a citizen of the United	States of America?		No	If you checked 'no' in to either of these que	stions, do
Check the box		Will you be 18 years of age on			-	not complete this form	n
you	_	New Application Request a Replacement Cer		nange of Address.	Name, or C	Other Information	
Voter information		First Name		Middle Name	(if any)		
		Last Name (include suffix: Jr., Si	r., III)				
	3	Former Name (if any)					
		Date of Birth (mm/dd/yyyy) /					
Residence address		Number and Street (if none, de	scribe where you l	ive)		Apt/Unit	
No P.O. Box, Rural Route, or business address	4	City	TEXAS	Zip Code		County	
Mailing address		Number and Street				Apt/Unit	
Skip if same as residence	5	City		State		Zip Code	
Previous residence address	6	Number and Street (if none, de	scribe where you l	ived)		Apt/Unit	
Skip if same as residence	6	City	State	Zip Code		County	
Identification You must provide one of the following numbers	7	Texas Driver's License (TX DL) o Identification (TX ID) Card numi (issued by the Texas Departmen Public Safety):	ber nt of OR TX ID digits Num	e not been issued Number, and the s of my Social Sec ber are:	last four	I do not hav TX ID, or Soo Number	e a TX DL, cial Security
Optional information	8	Telephone Number		I am interested i as an election w		Yes Gender	Male Female
Applicant, sign here	9	I understand that giving false to procure a voter registratio conviction of this scale and imprisonment up to one year fine up to \$4,000, or both. I am a resident of this count citizen. Signature of applicant or signal applicant or printed name of a	on is perjury confederal law. in result in be in jail, a on the perjury and a U.S. in right ture of agent and r	impleted all of micarceration, parolisen pardoned. It is avenot been detectioning probate capacitated or part to vote.	y punishme le, supervisi termined b jurisdiction artially men	ed of a felony, or if a fint, including any term on, period of probatio y a final judgment of a to be totally mentall itally incapacitated wi	of n, or I have a court V
For Voluntee	_	Application r	must be delivered to lo	cal voter registrar no l	ater than 5 day	ys after receipt	
Deputy Regis Use Only			olunteer Deputy Registr	rar	Date (mm/c		
Name of Applican	t/Appl	licant's Agent (if applicable)	REGISTRATION R	ECEIPT	Receipt Nur	mber	
Name of Voluntee	r Dep	uty Registrar			Deputy Nun	nber	
Signature of Volu	nteer (Deputy Registrar			Date (mm/c	id/yyyy)	

In this section the applicant is to answer if they are:

- registering to vote for the first time as a new voter
- updating their address, name or other Information
- requesting a replacement voter registration card

Instructions Please com If you have please call Visit sos.tex information	olete secti any questi our local v as gov or v	voter registration Application is obtained by the control of the c	county in which you reside.	ed by the Office of the Secretary of State. iail Use Only ears of age by Election Day, ust have completed all of your punishment, probation, or yourst have received a pardon. ising probate jurisdiction to be totally mentally fit to vide.	
Eligibility	1	Are you a citizen of the United States of America?		If you checked 'no' in response	
		Will you be 18 years or age on or before Election Day?	Yes No	not complete this form.	
Check the bo that applies you		New Application Change of Request a Replacement Certificate	of Address, Name, or C	Other Information	
Voter		First Name Mid	dle Name (if any)		
mormation		Last Name (include suffix: Jr., Sr., III)			
	3	Former Name (if any)			
		Date of Birth (mm/dd/yyyy)]		
Residence	_	Number and Street (if none, describe where you live)		Apt/Unit	
No P.O. Box, Rural Route, o business addre	4	City TEXAS Zip	Code	County	
Mailing	.55	Number and Street		Apt/Unit	
address Skip if same as	5	City Stat		Zip Code	
residence		City	e	zip code	
Previous residence		Number and Street (if none, describe where you lived)		Apt/Unit	
address Skip if same as	6	City State Zip	Code	County	
Identification You must provide one of the following numbers		Identification (TX ID) Card number TX ID Numb		I do not have a TX DL, TX ID, or Social Security Number	
Optional information	8	Telephone Number I am ir as an	nterested in serving election worker	☐ Yes Gender ☐ Male ☐ Female	
Applicant, sign here	9	and a crime under state and federal law. Conviction of this crime may result in imprisonment up to one year in jail, a fine up to \$4,000. or both. I have no exercisin	ed all of my punishme tion, parole, supervisi doned. ot been determined by g probate jurisdiction tated or partially men rote.	ed of a felony, or if a felon, I have nt, including any term of on, period of probation, or I have y a final judgment of a court to be totally mentally incapacitated without the n/dd/yyyy)	
For Volunt	eer	Application must be delivered to local voter Deputy Number Signature of Volunteer Deputy Registrar	registrar no later than 5 day Date (mm/d		Į
Use Only	gistraf	Signature of volunteer Deputy Registrar	Date (mm/d	30/7777	1
		REGISTRATION RECEIPT	1		
Name of Appli	cant/App	licant's Agent (if applicable)	Receipt Nun	mber	1
Name of Volum	teer Dep	uty Registrar	Deputy Nun	nber	1
Signature of V	olunteer	Deputy Registrar	Date (mm/d	dd/yyyy)	

The applicant must provide their full name, including their middle, maiden, or former name.

The applicant's date of birth must include the month, day, and year they were born.

Instructions Please complet If you have any please call your Visit sos.texas.ginformation. Este formulario registrador de v	e sectic questic local w pv or v	NOTER REGISTRAT In sty printing legibly, Ins about how to fill out this application, ster registra: toterous gow for additional election sponible en español. Por favor Illame a su local para consequir una versión en español.	Qualifications to vote You must register to Be a United States ci Be at least 17 years a Not be finally convici including any term of Not have been deter	vote in the county in whic	h you reside. Iter, and be 18 y e a felon, you mervision, period of t of a court exer	ears of age by Election ust have completed a of probation, or you mu- cising probate jurisdict	n Day. Il of your punishment, ust have received a pardon. tion to be totally mentally
Eligibility	1	Are you a citizen of the United S Will you be 18 years of age on o			No No	If you checked to either of th not complete	d 'no' in response lese questions, do this form.
Check the box that applies to	2	New Application Request a Replacement Cert	_	ange of Address,	Name, or	Other Informati	ion
Voter information		First Name		Middle Name	(if any)		
	3	Last Name (include suffix: Jr., Sr. Former Name (if any)	., III)				
		Date of Birth					
address		(mm/dd/yyyy)/		,		ripo ome	
No P.O. Box, Rural Route, or business address	4	City	TEXAS	Zip Code		County	
Mailing address Skip if same as	5	Number and Street		1		Apt/Unit	
residence	3	City		State		Zip Co	de
Previous residence address Skip if same as	6	Number and Street (if none, des				Apt/Unit	
residence Identification		City Texas Driver's License (TX DL) or	State	Zip Code e not been issued	a TV DI or	County	not have a TX DL,
You must provide one of the following numbers	7	Identification (TX ID) Card numb (issued by the Texas Departmen Public Safety):	er t of OR TX ID digits Num	Number, and the of my Social Secretare:	last four	TX II	D, or Social Security
Optional information	8	Telephone Number		I am interested i	n serving orker	Yes G	ender Male
Applicant, sign here	9	I understand that giving false i to procure a voter registration and a crime under state and f Conviction of this crime may; imprisonment up to one year fine up to \$4,000, or both. I am a resident of this county citaten. Signature of applicant or signatu applicant or printed name of ap	n is perjury confederal law. result in be r in jail, a extra and a U.S. in rig	mpleted all of m carceration, parol en pardoned. lave not been det ercising probate capacitated or pa tht to vote. elationship to	y punishmo e, supervis termined t jurisdictio irtially me	ent, including a sion, period of p by a final judgm n to be totally	probation, or I have nent of a court
For Voluntee Deputy Regis Use Only			nust be delivered to loo lunteer Deputy Registr		Date (mm/		
Name of Applican	t/Ann	licant's Agent (if applicable)	REGISTRATION R	ECEIPT	Receipt Nu	mhar	
Name of Voluntee					Deputy Nu		
Signature of Volu					Date (mm/		

The address provided must clearly indicate where the applicant resides.

This information is important because it determines the applicant's voting precinct and the races on which they are eligible to vote.

An incorrect residence address will not only cause complications when the voter registrar is processing the application, but it could also result in an incorrect voting precinct or polling location.

Instructions Please complete If you have any in please call your Visit sos texas grantomation. Este formulario registrador de vi	section question local very	ins by printing legibly. Ins about how to fill out this application, oter registrar, otetexas gov for additional election sponible en español. Por favor llame a su slocal para conseguir una versión en español.	Qualifications to vot You must register to Be a United States of Be at least 17 years Not be finally comit including any term of Not have been dete incapacitated or pa	e vote in the county in whice streen. and 10 months old to registed of a felony, or if you ar fincarceration, parole, sur- mined by a final judgmen tially mentally incapacitate.	ter, and be 18 y e a felon, you m ervision, period o t of a court exer- ed without the r	ears of age to nust have co of probation, cising proba- ight to vote.	by Election Day. inpleted all of your or you must have te jurisdiction to b	
Eligibility	1	Are you a citizen of the United S Will you be 18 years of age on o	or before Election	Day? Yes	No No	to eithe not cor		in response uestions, do orm.
Check the box that applies to you	2	New Application Request a Replacement Cert		hange of Address,		Other In	formation	
Voter information		First Name Last Name (include suffix: Jr., Sr.	., III)	Middle Name	(if any)			
	3	Former Name (if any)	-,,					
		Date of Birth (mm/dd/yyyy)						
Residence address No P.O. Box,	4	Number and Street (if none, des	cribe where you			Apt/U		
Rural Route, or business address Mailing		City Number and Street	TEXAS	Zip Code		County Apt/Ur		
Skip if same as residence	5	City		State			Zip Code	
Previous residence address	_	Number and Street (if none, des	scribe where you	lived)		Apt/U	nit	
Skip if same as residence	6	City	State	Zip Code		County	'	
Identification You must provide one of the following numbers	7	Texas Driver's License (TX DL) or Identification (TX ID) Card numb (issued by the Texas Departmen Public Safety):	t of OR Nun	ve not been issued O Number, and the is of my Social Sec aber are:	last four	OR	I do not h TX ID, or S Number	ave a TX DL, Social Security
Optional information	8	Telephone Number		I am interested i as an election w	n serving orker		fes Gender	Male Female
Applicant, sign here	9	I understand that giving false it to procure a voter registration and a crime under state and f. Conviction of this crime may imprisonment up to one year fine up to 34,000 or both. I am a resident of this county citizen. Signature of applicant or signaturapplicant or printed name of ap	n is perjury crederal law. it result in brin jail, a er and a U.S. it rin jail and a u.s. i	have not been fin ompleted all of m nearceration, parol een pardoned. have not been de xercising probate ocapacitated or pa ght to vote. relationship to by witness)	y punishmo e, supervis termined b iurisdictio	ent, incli ion, per by a fina n to be t ntally in	uding any ter od of probat judgment o otally ment capacitated	rm of tion, or I have of a court ally
For Volunteer Deputy Regist Use Only			lunteer Deputy Regis		ater than 5 da		ceipt	
Name of Applicant	t/Appl	licant's Agent (if applicable)	REGISTRATION	RECEIPT	Receipt Nu	mber		
Name of Voluntee					Deputy Nu			
Signature of Volur	iteer l	Deputy Registrar			Date (mm/	ad/yyyy)		

Mailing Address

 If the applicant has a different mailing address than their residence address, they should provide that information here.

Identical Residence and Mailing Address

 Applicants whose residence address and mailing address are the same can leave this section blank.

Required for Descriptions

 Those who used a description in Section 4 must complete Section 5.

Instructions Please complet If you have any please call you Visit sos texas, information.	te sectic r questic r local v gov or v	VOTER REGISTRAT In by printing legibly, nos about how to fill out this application, other registrar, oterewas gow for additional election sponible en español. Por favor llame a su s local para conneguir una versión en español.	Qualifications to vote You must register to w Be a United States citi Be at least 17 years an Not be finally convicte including any term of ii Not have been determ	ote in the county in which ten. d 10 months old to registe d of a felony, or if you are	you reside. er, and be 18 years a felon, you must I vision, period of pro of a court exercisin	by the Office of the Secretary of State Use Only of age by Election Day, have completed all of your punishment, obtation, or you must have received a pardon, ig probate jurisdiction to be totally mentally to vote.
Eligibility	1	Are you a citizen of the United S Will you be 18 years of age on o			to	you checked 'no' in response either of these questions, do ot complete this form.
Check the box that applies to you	2	New Application Request a Replacement Cert	_	ange of Address, I	Name, or Oth	ner Information
Voter information		First Name		Middle Name (i	f any)	
	3	Last Name (include suffix: Jr., Sr.	., III)			
	,	Former Name (if any)				
		Date of Birth (mm/dd/yyyy)				
Residence address No P.O. Box.	4	Number and Street (if none, des	cribe where you liv	ve)	A	.pt/Unit
Rural Route, or	4	City	TEVAC	Zip Code	С	ounty
Mailing address Skip if same as	_	Number and Street			А	pt/Unit
residence	5	City		State		Zip Code
residence		Number and Street III accorded	and the same of th			
address Skip if same as residence	6	City	State	Zip Code	С	County
Identification You must provide one of the following numbers	7	Texas Driver's License (TX DL) or Identification (TX ID) Card numb (issued by the Texas Departmen Public Safety):	oer t of OR TX ID digits Numb	not been issued a Number, and the of my Social Secu er are:	last four	I do not have a TX DL, TX ID, or Social Security Number
Optional information	8	Telephone Number		I am interested in as an election wo	serving rker	Yes Gender Male No Female
Applicant, sign here	9	I understand that giving false it to procure a voter registration and a crime under state and false in the state	n is perjury federal law. result in ber in jail, a In a rand a U.S. incorrigi	npleted all of my arceration, parole en pardoned. ave not been det ercising probate j apacitated or par ht to vote. elationship to	punishment , supervision ermined by a urisdiction to	of a felony, or if a felon, I have, including any term of the period of probation, or I have a final judgment of a court o be totally mentally ally incapacitated without the did/yyyy)
For Voluntee Deputy Regis			nust be delivered to loca lunteer Deputy Registra		ter than 5 days a	
Use Only						
Name of Applicar	nt/App	licant's Agent (if applicable)	REGISTRATION RE	CEIPT	Receipt Number	er
Name of Volunte	er Dep	uty Registrar			Deputy Number	er
						(yyyy)

Applicants must provide their full previous residence address <u>unless</u> it is the same as the residence address they have provided in Section 4.

Eligibility 1 Are you a citizen of the United States of America?	If you have any please call your Visit sos.texas.ginformation	e section question local w	VOTER REGISTRAT ans by printing legibly, ans about how to fill out this application, other registrar, otherwas, gow for additional election sponible en español. Por favor Illame a su s local para conveiguir una versión en español.	Qualifications to vote You must register to v	cation ote in the county in which zen. did 10 months old to regist ed of a felony, or if you ar ncarceration, parole, supe mined by a final judgment ally mentally incapacitate	you reside.	d by the Office of that Use Only ars of age by Election Dast have completed all of probation, or you must be sing probate jurisdiction int to vote.	
that applies to you	Eligibility	1		States of America?	Yes	No	If you checked 'r to either of thes	o' in response e questions, do
Last Name (include suffix: Jr., Sr., III)	that applies to	2			ange of Address,	Name, or O	ther Information	
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Name of Volunteer Deputy Registrar Deputy Number	Name of Applican	t/App	licant's Agent (if applicable)	REGISTRATION RI	CEIPT	Receipt Num	nber	

One of the following <u>MUST</u> be provided on the applicant's voter registration application:

Texas Driver's License

Personal ID Number

Last 4 of Social
Security
Number

If they have not been issued any of the IDs listed, the applicant must check the box stating so.

County C		S	VOTER REGISTRATI		CATION	Prescrit For Offi	ed by the Office of the Secretary of State cial Use Only
The chart he box that applies to you be 18 years of age on or before Election Day?	Please complete If you have any please call your Visit sos.texas.g	questic local ve ov or ve	ns by printing legibly. ns about how to fill out this application, ster registrar. stetexas.gov for additional election	 You must register to v Be a United States citi Be at least 17 years at Not be finally convicted including any term of 	zen. id 10 months old to re id of a felony, or if you progression, parole s	egister, and be 18 y a are a felon, you m	ust have completed all of your punishment,
that applies to your success a Replacement Certificate Voter information	Eligibility	1			_		to either of these questions, do
First Name (Include suffix: Jr., Sr., III) Applicant, sign here First Name Middle Name (If any)	that applies to	2		_	ange of Addres	ss, Name, or	Other Information
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Date of Birth (mm/dd/yyyy)		3	<u> </u>	III)			
Number and Street (if none, describe where you live)			Date of Birth				
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	Name of Voluntee	r Dep	uty Registrar			Deputy Nu	mber
Signature of Volunteer Deputy Registrar Date (mm/dd/yyyy)	Signature of Volum	iteer (Deputy Registrar			Date (mm/	dd/yyyy)

Signature

- •In order to confirm their voter registration, the applicant must sign on the X.
- •Any mark made by the applicant will be acceptable as the signature.
- Reminder: If the applicant is unable to make a mark on the signature line, you must make note of this on the application and print their name.

Date

- •The date is required to confirm when the applicant applied for their voter registration.
- •Be sure to confirm the date is correct and clearly states the month, day, and year.
- In some cases, this date determines whether a person is eligible to vote in the upcoming election.

Instructions Please complete If you have any please call your Visit sos texas a information. Este formulario	section question local work	VOTER REGISTRAT In s by printing legibly. In a about how to fill out this application, steer registrac. It is considered to additional election sponible en español. Por favor Illame a su social para conseigur una versión en español.	Qualifications to vote You must register to Be a United States of Be at least 17 years a Not be finally convidinduding any term of Not have been deter	vote in the county in which dizen. and 10 months old to regist and of a felony, or if you are	er, and be 18 ye a felon, you mu rvision, period of of a court exerci	ars of age by Electior ist have completed a probation, or you m	the Secretary of State 1 Day. Il of your punishment, ust have received a pardon. tion to be totally mentally
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Check the box that applies to you	2	☐ New Application ☐ Request a Replacement Cert	_	nange of Address,	Name, or C	ther Informat	ion
Voter information		First Name		Middle Name (if any)		
		Last Name (include suffix: Jr., Sr.	., III)				
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For Volunteer		Application m	ust be delivered to lo	cal voter registrar no la	ter than 5 day	s after receipt	
Use Only							
Name of Applican	t/Appl	licant's Agent (if applicable)	REGISTRATION R	ELEIPT	Receipt Nun	nber	
Name of Voluntee	r Dep	uty Registrar			Deputy Nun	nber	
Signature of Volum	iteer (Deputy Registrar			Date (mm/d	d/yyyy)	
W		your Voter Registration Certificate within	20 days Bloace keep t	his receipt until you re-	oive the certif	Ficato from your lo	

Common Mistakes

While information can only be <u>reviewed</u> for completeness by VDRs, it is important not to hesitate to let the applicant know when required sections are visibly missing information. Some common mistakes made by applicants include:

Not answering one of the required questions in Section 1

Failing to provide a valid residence address (only including a street name address is not a valid)

Not completing Section 7 AND failing to check box stating neither of the options have been issued

Not signing or writing the wrong date on the application

Receipting

How to Fill Out VDR Use Only Receipt

- Clearly print the deputy number in designated box.
 - Sign and date.
- Keep attached to the voter registration application.

For Volunteer		Application must be delivered to local voter registrar no la	ater than 5 days after receipt
Deputy Registrar Use Only	Deputy Number	Signature of Volunteer Deputy Registrar	Date (mm/dd/yyyy)
 			

How to Fill Out Tear Off Receipt

- Clearly print the following:
 - name of the applicant or the applicant's agent;
 - name of the VDR;
 - receipt number; and
 - deputy number.
- Sign and date the receipt.
- Tear/cut along the dotted line and give to the applicant to keep.

Name of Applicant/Applicant's Agent (if applicable) Receipt Number Deputy Number Signature of Volunteer Deputy Registrar Date (mm/dd/yyyy)	REGISTRATION	RECEIPT
	Name of Applicant/Applicant's Agent (if applicable)	Receipt Number
Signature of Volunteer Deputy Registrar Date (mm/dd/yvvy)	Name of Volunteer Deputy Registrar	Deputy Number
	Signature of Volunteer Deputy Registrar	Date (mm/dd/yyyy)

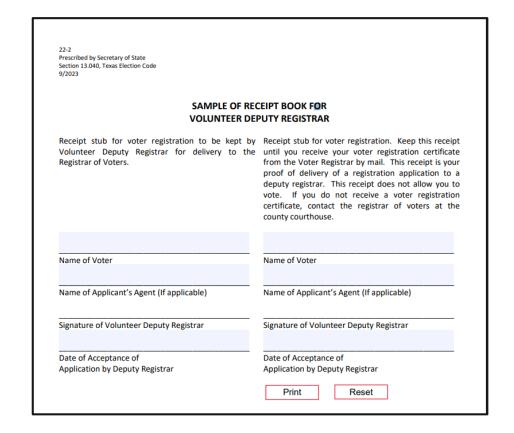
How to Fill Out Receipt Book

Complete **BOTH** receipt stubs, ensuring the applicant keeps one for their records while the other is returned to the voter registrar by you.

Print the name of the applicant's agent if one was used during the process of filling out the application

Provide your signature and the current date

Remind the applicant to keep their receipt until they have received their voter registration card in the mail.



Delivery of Applications and Receipts

Timeline for Returning Applications and Receipts

- After a voter registration application has been completed and a receipt has been issued, a VDR MUST deliver it to the voter registrar within **five days**.
- If an application is completed 4 days before the last day to register for the upcoming election, you must deliver it by 5:00pm the next business day.
- If an application is completed on the last day to register to be able to vote in the upcoming election, it must be delievered by 5:00pm the next day.
- Failure to deliver an application in a timely manner is a criminal offense.

Registration



Texas Secretary of State

ELECTIONS DIVISION

When is the Registration Effective?

- The applicant can vote as soon as the 30th day after submitting the application.
- This 30-day period starts when the volunteer deputy registrar receives the application form.
- If the applicant is under the age of 18, the registration will become effective on the 30th day after the voter registrar receives the application or on the applicant's 18th birthday, whichever comes later.

How Long is Registration Effective?

- The registration will be automatically renewed every even-numbered year unless:
- The voter moves to another address;
- The voter receives a final felony conviction and has not completed the sentence, probation, or parole or been pardoned or otherwise released from the resulting disability to vote (note: "deferred adjudication" does not constitute a "final felony conviction"); or
- The voter has been determined by a final judgment of a court exercising probate jurisdiction to be totally mentally incapacitated or partially mentally incapacitated without the right to vote.

Deadline For Voter Registration

- Texas law requires eligible voters to register by the 30th day before Election Day.
- If you receive a voter registration application within four days before the last day to register for the upcoming election, you are required to deliver the application and receipt to the county voter registrar no later than 5:00pm of the next regular business day.

Voter Name or Address Changes

If a voter's name or address changes, their voter registration can be updated by:

- Making the change on the back of their voter registration certificate and mailing it to the county voter registrar;
- Submitting a new application form to the voter registrar and checking the "change" box in Section 1;
- Writing a letter to the voter registrar explaining the name or address change without having to complete any additional paperwork; or
- Updating information on their voter registration record through the Texas.gov online portal

Reminders – VDRs Are Allowed To

Educate the Public – Inform voters about the importance of participating in elections, dispelling myths or misunderstandings about the voting process.

Increase Accessibility – Help make voter registration forms accessible to different populations by providing forms, ensuring accessibility for people with disabilities.

Encourage All Groups – Target members of each community, such as young voters, first-time voters, and those with less access to traditional voter registration opportunities.

Provide Assistance – Many eligible applicants face challenges when filling out registration forms or understanding eligibility requirements.

Recruit New VDRs – Encourage others to become Volunteer Deputy Registrars to expand the opportunities to even more individuals.

Reminders – VDRs Are Not Allowed To

Use Registration for Personal or Political Gain – Voter information must remain confidential

Alter or Prefill Applications – VDRs cannot complete any part of an applicant's registration form unless assisting them at their request

Withhold or Discard
Applications – Every
competed application must
be submitted to the county
voter registrar within 5 days
of completion

Influence Voter Choice – VDRs cannot suggest political preferences, party affiliations, or voting decisions

Engage in Electioneering – While performing duties, VDRs cannot wear or distribute political material

Charge a Fee for Registration

– VDRs cannot accept
money for helping someone
register

Available Support



WEBINARS



TRAINING

elections@sos.texas.gov

800-252-VOTE • 512-463-5650 sos.texas.gov



RESOURCES