

**NOTICE OF CONVENING OF  
EARLY VOTING BALLOT BOARD**

**To: Early Voting Clerk and Custodian of Ballot Box Key**

The Early Voting Ballot Board will convene on \_\_\_\_\_, 20 \_\_\_\_\_, for the purpose of qualifying and/or counting the early voting ballots cast in the election held on \_\_\_\_\_, 20 \_\_\_\_\_. The board will meet at \_\_\_\_\_ at \_\_\_\_\_ (am) (pm).  
(location)

You are hereby instructed to deliver all election materials, ballots voted by mail, double-locked ballot box(es), and the keys to the ballot box(es) to me at the time designated above.

\_\_\_\_\_  
**Presiding Judge  
Early Voting Ballot Board**

\_\_\_\_\_  
**Date**