Name of Form: Notice of Drawing for Place on Ballot

Section Reference: Sections 52.094, 172.082 and 172.084, Texas Election Code

Purpose: To notify candidates and the public of the drawing.

Number of Copies Required: One

Completed by:
- County Clerk or Elections Administrator in elections held at the expense of the county
- County Chair for Primary elections
- City Secretary in city elections
- Officer with whom the application for a place on the ballot is filed in elections held by other political subdivisions.

Filing Date:
The authority conducting the drawing shall post in the authority’s office a notice of date, hour, and place of the drawing. The notice must remain posted continuously for 72 hours immediately preceding the scheduled time of the drawing.

Filed with:
Posted in office of the authority conducting the drawing and on its website if one is maintained by the authority conducting the drawing.

Comments:
For an election held at county expense or a city election, on receipt of a candidate’s written request accompanied by a stamped, self-addressed envelope, the authority conducting the drawing shall mail written notice of the date, hour, and place of the drawing to the candidate.

For an election held by any other political subdivision, the authority conducting the drawing shall mail written notice of the date, hour, and place of the drawing to each candidate, at the address stated on the candidate’s application for a place on the ballot, not later than the fourth day before the date of the drawing.

There is no form or drawing procedure for declared write-in candidates. Write-in candidates are typically listed in alphabetical order. However, if you choose to have a drawing for write-in candidates, posting notice of the drawing using this form is recommended.

Version:
Current form is dated 9/2023.

*Previous version of the form dated 3/2007 may still be used.