

Form 507—General Information
(Notice of Withdrawal of Reservation of an Entity Name)

The attached form is drafted to meet minimal statutory filing requirements pursuant to the relevant code provisions. This form and the information provided are not substitutes for the advice and services of an attorney and tax specialist.

Commentary

A reservation of entity name under the Texas Business Organizations Code (BOC) is effective until the 121st day after the date the application for reservation is accepted for filing unless the applicant files with the secretary of state a notice of withdrawal of the reservation (BOC § 5.104). This form should be used when an applicant wishes to withdraw an existing name reservation during the period of its effectiveness.

Instructions for Form

- **Reservation Information:** Set forth the entity name on the reservation that is being withdrawn. In addition, set forth the date of filing and file number of the reservation being withdrawn.
- **Execution:** The notice of withdrawal should be signed by the applicant on the original name reservation or any renewal thereof. Before signing, please read the statements on this form carefully. *A person commits an offense under section 4.008 of the BOC if the person signs or directs the filing of a filing instrument the person knows is materially false with the intent that the instrument be delivered to the secretary of state for filing. The offense is a Class A misdemeanor unless the person's intent is to harm or defraud another, in which case the offense is a state jail felony.*
- **Payment and Delivery Instructions:** There is no filing fee for filing a notice of withdrawal with the secretary of state.

Submit the completed form in duplicate. The form may be mailed to P.O. Box 13697, Austin, Texas 78711-3697; faxed to (512) 463-5709; or delivered to the James Earl Rudder Office Building, 1019 Brazos, Austin, Texas 78701. On filing the document, the secretary of state will return the appropriate evidence of filing to the submitter together with a file-stamped copy of the document, if a duplicate copy was provided as instructed.

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