

13-1

Prescribed by Secretary of State

Section 2.051 – 2.053, Texas Election Code

9/2023

Name of Form:

Certification of Unopposed Candidates for Other Political Subdivisions (not county).

Section Reference:

Section 2.051 – 2.053, Texas Election Code.

Purpose:

To certify unopposed candidates to the governing body.

Number of Copies Required:

One.

Completed by:

Authority responsible for having the official ballot prepared.

Filing Date:

N/A

Filed with:

Governing body, see Section 2.053.

General Custodian of Election Records for records retention after action taken by governing body.

Comments:

To initiate the cancellation process, the authority responsible for preparing the ballot must certify the unopposed status to the authority responsible for ordering the election. In a city election, this authority is the city secretary. In other elections, the authority is the secretary of the political subdivision's governing body or, if the governing body has no secretary, the presiding officer of the governing body.

This document is filed with the presiding officer of the political subdivision. The governing body must meet, accept this certification, and issue an order or ordinance declaring the election cancelled and the unopposed candidates elected. The candidates may take the oath of office on or after the date of election, and the certificate of election should be issued after election day.

For Sample Order of Cancellation see Form 13-2.

Version:

Current form is dated 9/2023*.

**Previous version of the form dated 2/2014 may still be used.*