

## **NOTICE OF DEFECTIVE CARRIER ISSUED BY SIGNATURE VERIFICATION COMMITTEE OR EARLY VOTING BALLOT BOARD**

Your Carrier Envelope has been received and reviewed but is defective for the reason(s) provided below. Texas law allows a voter to correct certain defects on a Carrier Envelope after the marked ballot has been returned to the Early Voting Clerk. A Corrective Action Form is enclosed with this notice so that you can make the necessary correction(s). Please see below for information on how to correct the defect(s) noted and the deadline for doing so. **There is a checkmark next to the reason(s) that your Carrier Envelope was Defective:**

- \_\_\_\_\_ 1. The Carrier Envelope you returned to the Early Voting Clerk was not signed.
- \_\_\_\_\_ 2. When the signature on your Application for Ballot by Mail was compared to the signature on your Carrier Envelope, it could not be immediately determined that the signatures were made by the same person.
- \_\_\_\_\_ 3. A required Statement of Residence was not included in the Carrier Envelope you returned to the Early Voting Clerk.
- \_\_\_\_\_ 4. Your Carrier Envelope did not contain your Texas Driver's License Number, Texas Personal Identification Number, Texas Election Identification Certificate Number or the Last 4 digits of your Social Security Number;  
OR  
the number provided did not match the number associated with your voter registration record as provided by your County's Voter Registrar; OR  
if you were not issued one of the documents with the required number, you did not indicate this fact on the Carrier Envelope.
- \_\_\_\_\_ 5. The Carrier Envelope you returned to the Early Voting Clerk contained incomplete information with respect to a witness.

### **How to Correct the Defect on Your Carrier Envelope By Mail, by Common or Contract Carrier, or In Person at the Early Voting Clerk's Office**

You must correct the defect directly on the Corrective Action Form located on the back of this notice. You may submit the Corrective Action Form by mail or by common or contract carrier and it must be received by the Early Voting Clerk no later than the sixth (6<sup>th</sup>) day after Election Day, \_\_\_\_/\_\_\_\_/\_\_\_\_. You may also correct the defect(s) by appearing in person at the Early Voting Clerk's office by the close of business on the deadline provided.

#### **Defect Correction Process by Number**

- **Defect #1** – Complete and sign the Signature Box on the Corrective Action Form.
- **Defect #2** – Complete and sign the Signature Box on the Corrective Action Form. There is already a signature on the Carrier Envelope.
- **Defect #3** – Complete and sign the Statement of Residence portion of the Corrective Action Form.
- **Defect #4** – Provide your personal identification information associated with your voter registration record in Box #4 of the Corrective Action Form. If you use the Corrective Action Form, you must complete and sign the Signature Box.
- **Defect #5** – If you used a witness for your Carrier Envelope because you were not able to sign or make your mark and the witness information was missing or incomplete, please ask a witness to complete the witness portion of the Corrective Action Form. You may use a different person as a witness if the same person is not available.

**NOTE:** If you no longer need a witness, you must be able to sign the Corrective Action Form in the Signature Box.

#### **How to Correct Defects #3 or #4 Online**

You do not have to appear in person at the Early Voting Clerk's Office or mail the Corrective Action Form if you make the correction referenced below online. You must complete this process no later than the 6<sup>th</sup> day after Election Day, \_\_\_\_/\_\_\_\_/\_\_\_\_.

- **Defect #3** – You may correct Defect #3 online by updating your residence address at [www.Texas.gov](http://www.Texas.gov). To access the Texas.gov portal, you must have your (1) Texas Driver's License or Texas Personal Identification Card, (2) the audit number located on your Texas Driver's License or Texas Personal Identification Card, (3) Your Social Security Number AND (4) your Voter Unique Identification Number.
- **Defect #4** – You may correct Defect #4 online through the Texas Secretary of State Ballot by Mail Tracker at [www.votetexas.gov](http://www.votetexas.gov).

#### **To utilize the Ballot by Mail tracker, you must enter your name and:**

- Texas Driver's License number or Texas Personal Identification Number;
- The Last 4 digits of your Social Security Number; AND
- Your Date of Birth

In order to use the Ballot by Mail Tracker, the information listed above must be associated with your voter registration record.

**Cancelling Your Ballot by Mail** - If you do not wish to correct the defect, you may still vote in person by cancelling your Ballot by Mail. You may appear at an Early Voting or Election Day polling place and cancel your ballot by mail.

If you have any questions or concerns about making a correction to your Carrier Envelope, please contact the Early Voting Clerk's Office at:

\_\_\_\_\_  
Phone Number of Early Voting Clerk

\_\_\_\_\_  
Signature of Reviewing Election Official

\_\_\_\_\_  
Printed Name of Election Official

