

Name of Form:

Record of Ballot Distribution.

Section Reference:

Section 51.007, Texas Election Code.

Purpose:

Public record.

Number of Copies Required:

One per election.

Completed by:

Authority responsible for distributing ballots.

Filing Date:

After packaging ballots and prior to delivery.

Filed with:

Preserved by authority completing record.

Comments:

Record to be preserved for the period for preserving the precinct election records.

A specimen ballot is an official ballot which is removed and mutilated by marking "specimen ballot" and marking out "Official Ballot." One specimen ballot is required for each ballot format used in each election. The specimen ballot is available to public inspection, but may not be reproduced.

If ballots are reprinted to correct a mistake and some of the original ballots have been used, complete a record of ballot distribution form for the original set of ballots and start another record of ballot distribution for the new set of ballots. In addition, a record of ballot destruction must also be completed and attached to the record of ballot distribution.

Sample ballots are also required for all elections; however, they do not need to be recorded on the ballot distribution form.

Current form is 03/07.