

## BALLOT TRANSMITTAL FORM FOR RESIDENTIAL CARE FACILITY

Election Judges:  
 \_\_\_\_\_  
 \_\_\_\_\_

Name of Facility: \_\_\_\_\_

Date of Visit: \_\_\_\_\_

Type/Date of Election: \_\_\_\_\_

Seal/ Serial Number of Ballot Transport Container	Date/ Time Out	Signature of Judges	Seal/ Serial Number of Ballot Transport Container	Date/ Time In	Signature of Judges
<b>Box A</b>			<b>Box B</b>		

### RCF Ballot Register

1. Number of blank ballots provided to election judges (including ballots prepared for pre-applicants and additional ballots provided for potential on-site applicants) \_\_\_\_\_
2. Number of ballots completed by voters \_\_\_\_\_
3. Number of ballots left at RCF or left with voter at Temporary location \_\_\_\_\_
4. Number of unused ballots \_\_\_\_\_

<b>Box C (Seal/ Serial Number of Ballot Transport Container)</b>	<b>Date/ Time In</b>
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\_\_\_\_\_  
 Signature of Election Official Receiving Ballots

## **INSTRUCTIONS**

Early Voting clerk must provide balloting materials in a secure transport container that is locked with a seal containing a unique serial number or identifier. The election judges should record this number in Box A on the front of the form and sign the form.

Upon completion of voting activities at the residential care facility ("RCF"), election judges should complete the ballot register. When added together, Lines 2-5 should equal the amount in line 1. Election judges should place all ballot materials into the secure transport container and affix a new seal (provided by early voting clerk) and record the seal number in Box B and sign the form.

When returned to the early voting clerk, the official receiving the ballots should verify the seal number and record it in Box C. Election official should sign form after completing verification.