

Reviewing Your ABBMs and FPCAs



Texas Secretary of State – Elections Division



Resources

- **Elections Forms Index**

<https://www.sos.state.tx.us/elections/forms/pol-sub/index.shtml#photo-id>

- **Conducting Your Elections Page**

<https://www.sos.texas.gov/elections/laws/local-laws.shtml>

- **Texas Election Code**

<https://statutes.capitol.texas.gov/>

- **Advisories**

No.2023-13 - NEW LAW: Senate Bill 1599 – Changes to the Corrective Action Process for Defects on Application for a Ballot by Mail and Carrier Envelope

No.2023-23 - Registering a Voter who is Part of a Confidentiality Program

No 2021-24 - Informal Application for Ballot by Mail (ABBM)



Resources

- **Handbooks**
 - Early Voting Ballot Board Handbook
 - Signature Verification Committee Handbook
 - Election Judges and Clerks Handbook



Official Application for Ballot by Mail

New Law: House Bill 315 (Effective September 1, 2023)

- Requires a statement on the officially prescribed application for ballot by mail form that explains the benefits to a voter of furnishing the voter's telephone number and how providing that number assists the EV clerk.
- You may continue to use existing stock of the official ABBM. However, you should include a sticker with the prescribed language on the application if you continue to use existing stock.

Sec. 84.011, Texas Election Code



Web Posting Requirements for ABBMs

New Law: Senate Bill 477 (Effective June 18, 2023)

- Amended Section 84.013 of the Election Code, which directs the Secretary of State to provide a printable application for a ballot by mail in a format that complies with Section 84.0121(a) of the Code.
- Added Section 84.0121 to the Code to provide that an EV clerk must post the official application form for an early voting ballot on the clerk's Internet website, if the clerk maintains an Internet website, in a format that allows a person to easily complete the application directly on the website before printing.
 - The web posting requirement addressed above is not limited to county election officers. As such, the EV clerk for a local political subdivision that does not contract with a county or conduct its election jointly with a county is required to provide a link to the ABBM on the EV clerk's Internet website if the clerk maintains a website.
 - It is recommended that the EV clerk provide a link to the ABBM for voters on a permanent basis.



ELIGIBILITY TO VOTE BY MAIL



Eligibility to Vote by Mail

- **A qualified voter may vote by mail if the voter:**
 - Will be 65 or older on Election Day (Annual or Regular ABBM)
 - Has a Disability (Annual or Regular ABBM)
 - Is Expecting to Give Birth Within Three Weeks Before or After Election Day (Regular ABBM)
 - Is Civilly Committed Under Chapter 841, Health and Safety Code (Regular ABBM)
 - Expects to be Absent from County during Early Voting and on Election Day (Regular ABBM)
 - Is Confined in Jail (Regular ABBM)
 - In Address Confidentiality Program (Regular ABBM)
 - Is Military or Dependent of Military & Outside of Home Texas County (FPCA)
 - Is Temporarily Living Outside the United States (FPCA)
 - Is Living Outside the United States and Voter has Indicated their Intent to Return is Uncertain (FPCA)
 - Is a member of the National Guard or Dependent (FPCA)

Chapters 82 and 101, Texas Election Code



Reviewing ABBMs



Reviewing an ABBM

1. Voter Information: Please print all information clearly and legibly	YOU MUST PROVIDE ONE of the following numbers
<p>Name: _____ <small>Last, First, Middle Suffix (Jr, Sr)</small></p> <p>Residence Address as shown on your Voter Registration Certificate</p> <p>Address: _____ <small>Street Apt. # (if any) City State Zip Code</small></p> <p>Optional Information: Providing this information is helpful to the Early Voting Clerk to clarify any information on this application and/or your voted mail ballot.</p> <p>Date of Birth: ____/____/____ VUID #: _____ Pct #: _____</p> <p>Email: _____ Tel. #: _____</p>	<p>Texas Driver's License, Texas Personal Identification Number or Election Identification Certificate Number issued by the Department of Public Safety (NOT your voter registration VUID#)</p> <p>_____</p> <p>If you do not have a Texas Driver's License, Texas Personal Identification Number or a Texas Election Identification Certificate Number, give the last 4 digits of your Social Security Number</p> <p>XXX-XX-_____</p> <p><input type="checkbox"/> I have not been issued a Texas Driver's License/Texas Personal Identification Number/Texas Election Identification Certificate or Social Security Number</p>

Box 1: Must include the applicant's name and address at which the applicant is registered to vote.

If the VUID, precinct number, telephone number, email address, and date of birth are not included on the application, this is **not** fatal to the application.

Sec. 84.002, Texas Election Code



Reviewing an ABBM

1. Voter Information: Please print all information clearly and legibly	YOU MUST PROVIDE ONE of the following numbers
Name: _____ <small>Last, First, Middle Suffix (Jr., Sr.)</small>	Texas Driver's License, Texas Personal Identification Number or Election Identification Certificate Number issued by the Department of Public Safety (NOT your voter registration VUID#) _____ _____ If you do not have a Texas Driver's License, Texas Personal Identification Number or a Texas Election Identification Certificate Number, give the last 4 digits of your Social Security Number XXX - XX - _____ <input type="checkbox"/> I have not been issued a Texas Driver's License/Texas Personal Identification Number/Texas Election Identification Certificate or Social Security Number
Residence Address as shown on your Voter Registration Certificate Address: _____ <small>Street Apt. # (if any) City State Zip Code</small>	
Optional Information: Providing this information is helpful to the Early Voting Clerk to clarify any information on this application and/or your voted mail ballot.	
Date of Birth: ____ / ____ / ____ VUID #: _____ Pct #: _____	
Email: _____ Tel. #: _____	

Box 1: Personal Identification Numbers – Voter must provide:

- Texas Driver's License, Texas Personal Identification Number, or Election Identification Certificate Number issued by DPS, **OR**
- Last four digits of SSN, **OR**
- Provide an indication that they have not been issued either number
- **The number provided MUST be validated off of the voter's voter registration record.**
- **If the number is missing or incorrect on the ABBM, the voter can correct this defect by submitting a new ABBM or through the Ballot by Mail Tracker.**



Reviewing an ABBM

2. Mail my Ballot to:

My Residence Address (as listed on my Voter Registration Certificate)

Other Address - You may use the Other Address line only if the other address fits one of the categories below.

Address	Apt. #(if any)	City	State	Zip Code
My Other Address is: (Check one)				
<input type="checkbox"/> The mailing address listed on my Voter Registration Certificate				
<input type="checkbox"/> Address Outside the County (voters absent from the county)				
<input type="checkbox"/> Hospital, Nursing Home, Long-Term Care Facility, Retirement or Assisted Living Center or a Relative				(Indicate Relationship)
<input type="checkbox"/> Address of the Jail/Civil Commitment Facility or a Relative				(Indicate Relationship)

Box 2: The ABBM must include the:

- address of the hospital, nursing home or other long-term care facility, or retirement center, or of a person related to the applicant within the second degree by affinity (by marriage) or the third degree by consanguinity (by blood) if the mailing address is different from the residence address (age or disability).
- address outside the applicant’s county of residence to which the ballot is to be mailed (absence from the county of residence).
- address of the jail or of a person related to the applicant within the second degree by affinity or the third degree by consanguinity (confinement in jail).
- address of the facility operated by or under contract with the Texas Civil Commitment Office or of a person related to the applicant within the third degree by consanguinity (involuntarily civil commitment).

Section 84.002, Texas Election Code



Reviewing an ABBM

3. Reason For Voting by Mail:

- 65 Years of Age or Older
 - Disability (as defined in Texas Election Code 82.002(a), see instructions on reverse) By checking this box, I affirm that, "I have a sickness or physical condition that prevents me from appearing at the polling place on election day without a likelihood of needing personal assistance or injuring my health."
 - Expected to give birth within three weeks before or after Election Day
 - Expected Absence from the County (You may apply for a ballot for one election and its resulting runoff, if your dates of absence from the county include both elections)
- Date you can begin to receive mail at your out of county address: _____ / _____ / _____ Date of return to residence address: _____ / _____ / _____
- Confined in Jail or Involuntary Civil Commitment (You may only apply for a ballot for one election and any resulting runoff)

Box 3: Must include an indication of the ground of eligibility for early voting. If it does not include this information, the application must be rejected.

Section 84.002 of the Election Code, which provides the law regarding the contents of an application, does not require a voter to provide the dates the voter will be out of the county.

Section 84.002, Texas Election Code



Reviewing an ABBM

4. Send me a Ballot for the Following Elections:	
<p><input type="checkbox"/> Annual Application Send me a ballot for all Elections in this voting year (January – December) Annual Applications only available for voters 65 and older and voters with disabilities. You must select a party if you wish to vote in a primary. Select only one party's primary and its resulting runoff.</p> <p>Primary Election (even numbered years only)</p> <p><input type="checkbox"/> Democratic Primary <input type="checkbox"/> Any Resulting Runoff</p> <p><input type="checkbox"/> Republican Primary <input type="checkbox"/> Any Resulting Runoff</p> <p><input type="checkbox"/> Do Not Send me a Primary Ballot</p>	<p>OR</p>
<p>Uniform Election Dates</p> <p><input type="checkbox"/> November Election <input type="checkbox"/> May Election (not a primary runoff)</p> <p><input type="checkbox"/> Any Resulting Runoff <input type="checkbox"/> Other Special Election: _____ <small>(Name or Date of Special Election, if known)</small></p> <p>Primary Election (even numbered years only)</p> <p><input type="checkbox"/> Democratic Primary <input type="checkbox"/> Any Resulting Runoff</p> <p><input type="checkbox"/> Republican Primary <input type="checkbox"/> Any Resulting Runoff</p> <p><small>(Voters who are absent from the county or confined in jail/civily committed may only apply for one election and its resulting runoff.)</small></p>	

Box 4: Must include, for an application for a ballot to be voted by mail on any ground, an indication of each election for which the applicant is applying for a ballot.

Section 84.002, Texas Election Code



Reviewing an ABBM

5. Sign Here:

"I certify that the information given in this application is true, and I understand that giving false information in this application is a crime."

X _____

Date: / /

If applicant is unable to sign or make a mark (in the presence of a witness), the witness must complete the witness portion in Box 6 below. The signature or mark of the voter in the blank above must be an original signature made with a pen and ink. Electronic signatures are not permitted.

Box 5: Application must be in writing and signed by the applicant. An electronic signature is not permitted. If application is not dated, this is **not** fatal!

Section 84.001, Texas Election Code



Reviewing an ABBM

6. If someone helps you complete this form or mails, emails or faxes the form for you, that person must complete the section below.

Instructions for Witnesses and Assistants: See back of this form for the definitions of Witness and Assistant.

Check one or both boxes below if you served as a Witness, an Assistant or both. All information below must be completed!

- If the applicant is unable to make a mark, you must check this box and complete all information below. Do not sign for the voter in Box 5.
- Witness – If you are acting as a Witness to the applicant’s signature or mark or signing on the applicant’s behalf, you must state your relationship to the applicant here: _____ (Indicate Relationship)
- Assistant – If you assisted the applicant in completing this application in the applicant’s presence or mailed/emailed/faxed the application on behalf of the applicant.

Failure to complete this section is a Class A Misdemeanor if applicant’s signature was witnessed or applicant was assisted in completing this application.

X _____
 Signature of Witness/Assistant

_____ Printed Name of Witness/Assistant

_____ Street Address _____ Apt. # (if any) _____ City _____ State _____ Zip Code

Box 6: May be signed by a witness, if the voter cannot sign because of a physical disability or illiteracy. The person who cannot sign must affix the person’s mark to the document, which the witness must attest.

If the voter cannot make a mark, the witness must state that fact on the document.

A person who assisted the voter must also provide their information.

Sections 1.011, 84.003, Texas Election Code



Best Practices When Reviewing ABBMs

- The EV Clerk should review the following items on an ABBM:
 - Timeliness
 - Proper Delivery (mail, common/contract carrier, fax, in person by voter, email)
 - Correct Clerk (if not, forward)
 - **Registration Status**
 - **Residence and Mailing Address**
 - Additional Considerations
 - Outside county, disability, 65 or older
 - Ensure ALL required information was provided
- Recommend date-stamping the application on the date it is received by the EV Clerk



Methods of Submitting an ABBM

For information on how a voter may submit a request to vote by mail if he/she participates in the Attorney General Address Confidentiality Program, please see our advisory here:

No. 2023-23 - Registering a Voter who is part of a Confidentiality Program



New Requirements for Reviewing and Processing an ABBM



New Requirements for Reviewing and Processing an ABBM

- It is the EV clerk's responsibility to review applications for ballot by mail, determine whether the applicant is entitled to vote by mail, and provide ballot materials to the voter.
 - As a reminder, the EV clerk must verify that the personal identification information provided by the voter on the application—i.e., a DPS-issued driver's license, EIC, or personal identification card number, the last four digits of the applicant's social security number, or a statement that the applicant has not been issued any of these numbers — identifies the same voter identified on the applicant's voter registration record.

Secs. 86.001, 86.002



New Requirements for Reviewing and Processing an ABBM

New Law: Senate Bill 1599 (Effective September 1, 2023)

- Amended Section 86.008 of the Code to provide that not later than the second day after the EV clerk discovers a defect(s) on an application, the EV clerk shall:
 - (1) determine if it would be possible for the applicant to correct the defect and return an application form by mail by the 11th day before election day, as applicable; and
 - (2) notwithstanding any other law, if the clerk determines it would be possible to correct the defect and return an application form before the deadline, the clerk must deliver an official application form to the applicant.



New Requirements for Reviewing and Processing an ABBM

- The clerk must include with the application form delivered to the applicant a written notice containing:
 - (1) a brief explanation of each defect in the noncomplying application;
 - (2) a statement informing the voter that the voter is not entitled to vote an early voting ballot unless the application complies with all legal requirements; and
 - (3) instructions for submitting the second application.
- Any written notice of an ABBM rejection must state the reason for the rejection and be delivered to the voter at both the voter's residence address and the mailing address on the ABBM, if different.

Secs. 86.001, 86.008



New Requirements for Reviewing and Processing an ABBM

New Law: Senate Bill 1599 (Effective September 1, 2023)

- Amended Section 86.008 of the Code to provide that if the EV clerk determines that it would **not** be possible for the applicant to correct the defect and return an application by mail by the 11th day before election day, the clerk may:
 - Notify the applicant of the defect(s) by telephone or email and provide the applicant a brief explanation of each defect in the application;
 - Provide a statement informing the voter that the voter is not entitled to vote an early voting ballot unless the application complies with all legal requirements; and
 - Provide instructions for submitting a corrected application.
 - The EV clerk must also provide the applicant instructions for correcting the defect using the Ballot by Mail Tracker, if possible.



New Requirements for Reviewing and Processing an ABBM

- The EV clerk must also inform the applicant that the applicant may come to the EV clerk's office by the 11th day before election day and correct the defect in person.
- If the voter personally comes to the EV clerk's office by the 11th day before election to correct a defective application, it is recommended that the voter be provided a new ABBM to complete in person rather than correct the defect or provide additional information on the defective application.
- The EV clerk/deputy clerk should review the defective ABBM with the voter and address the defect(s) with the voter while in the office in order to reduce the likelihood of defects in any future ABBMs submitted by the voter.
 - The EV clerk/deputy clerk should thoroughly review the newly filed application before the voter leaves the EV clerk's office to ensure that there are no other defects or issues with the application that could result in a second rejection of the application.



New Requirements for Reviewing and Processing an ABBM

- A voter must also be provided notice about the ability to correct certain defects on the application using the online tool and if possible, permit the applicant to correct such defects using the online tool.
 - The online tool is the Secretary of State’s online Ballot by Mail Tracker, available at www.votetexas.gov.
 - The online tool enables a voter who submits an application for a ballot by mail to track the location and status of the voter’s application and ballot, receive notice of certain defects, and if possible, correct said defects in the voter’s application and carrier envelope.

Secs. 86.015(a), 86.008(c-1), 87.0271(e-1), 87.0411(e-1)



New Requirements for Reviewing and Processing an ABBM

New Law: Senate Bill 1599 (Effective September 1, 2023)

- Amended Section 86.015(b) of the Code to reflect that a voter is required to provide the following information to access the Ballot by Mail Tracker:
 - Name;
 - Date of birth;
 - Last four digits of the voter's social security number; and
 - Voter's driver's license number or their personal identification card number issued by the Department of Public Safety
 - Effective September 1, 2023, voters are no longer required to provide their registration address to access the Ballot by Mail Tracker.



New Requirements for Reviewing and Processing an ABBM

- As a reminder, the EV clerk may also deliver in person to the voter a second application if the defective original application is timely and may receive, by the 11th day before election day, the corrected application in person from the voter.
 - If this procedure is used, it must be applied uniformly to all applicants.
 - A poll watcher is entitled to accompany the clerk and observe the procedures.

Sec. 86.008



New Requirements for Reviewing and Processing an ABBM

- **Notice of Rejected Application for Ballot by Mail (Form 6-2)**
 - The SOS updated the Notice of Rejected Application for Ballot by Mail to notify voters that they may come to the EV clerk's office in person to correct a defect(s). Form 6-2 should be used by the EV clerk if the defect(s) included one which cannot be corrected using the Ballot by Mail Tracker **or** included multiple defects.
 - If the reason for the defect was that the EV clerk could not validate the Texas Driver's License Number, Texas Personal Identification Card Number, Texas Election Identification Certificate Number, or the last 4 digits of a Social Security Number due to the voter registration record not containing this information, the EV clerk must also include a postage-paid voter registration application to accompany this notice so that the voter may add the number(s) to his or her voter registration record. The voter may also update his/her voter registration information online at www.Texas.gov.



New Requirements for Reviewing and Processing an ABBM

- **Notice of Rejected Application for Ballot by Mail Containing a Defect That May Be Corrected Online (Form 6-3)**
 - The SOS has amended Form 6-3 to include additional defects that may be corrected by a voter using the Ballot by Mail Tracker. The form was also amended to inform voters that they may correct the defect on their application by submitting a new application by mail or in person to the EV clerk by the deadline provided.
 - The notice includes information explaining how to correct the defect by using the online Ballot by Mail Tracker, available at www.votetexas.gov. If the applicant corrects the defect through the Ballot by Mail Tracker by the deadline, the EV clerk shall provide a ballot to the applicant.
 - If the reason for the defect was that the voter's application did not contain any of the personal identification numbers associated with his/her voter registration record, or the number provided on the application did not match the number on the voter's registration record, the EV clerk should use this form (not Form 6-2).



New Requirements for Reviewing and Processing an ABBM

- **Notice of Rejected Application for Ballot by Mail Containing a Defect That May Be Corrected Online (Form 6-3)**
 - The EV clerk must review all pending ABBMs wherein voters were notified of a rejected application which included a defect that can be corrected using the Ballot by Mail Tracker. (Form 6-3)
 - If the applicant did not subsequently correct the defect as indicated on the form, the EV clerk may not send the voter a ballot by mail.
 - The EV clerk **does not** need to send the voter another notice as amended Form 6-3 informs the voter that failing to take corrective action by the required deadline will result in a final rejection of their application but that no additional notice would be provided.



New Requirements for Reviewing and Processing an ABBM

- If a voter corrects a defective ABBM after early voting by personal appearance has begun, the EV clerk should confirm that the voter did not vote in person before sending balloting materials to the voter.



Cancellation of a Ballot by Mail Under Section 84.032 of the Election Code



Cancellation of a Ballot by Mail Under Section 84.032 of the Election Code

New Law: Senate Bill 1599 (Effective September 1, 2023)

- Amended Section 84.032 of the Code to provide that the presiding judge/deputy EV clerk must enter certain information on a register of ballots to be voted by mail which are returned at a polling place on election day and during early voting by personal appearance.
 - Specifically, the presiding judge/deputy EV clerk must enter the name of each voter who returns a ballot to be voted by mail and the ballot's number on the register.



Cancellation of a Ballot by Mail Under Section 84.032 of the Election Code

- The SOS has created a form, Register of Surrendered Ballots by Mail (Form 7-64), for use at election day polling places and early voting polling places. The presiding judge and deputy EV clerks may use this register to record the name of each voter and the ballot number as required.



Reviewing FPCAs



What Does the FPCA Form Do?

- Dual function:
 - Registers the individual onto the permanent voter rolls 30 days after receipt by the county
 - Functions as an application for ballot by mail



Form and Contents of Application

- Application must:
 - Be submitted on official federal postcard application form
 - Prescribed by the Federal Voting Assistance Program
 - Include information indicating the applicant is eligible to vote in the election for which ballot is requested



FPCA and Voter Registration

EV clerk should make a copy of the FPCA (for mailing ballots, keeping records, etc.) and then must forward the original FPCA to the county voter registrar so that it may be processed for registration.

- Voter Registrar determines whether to add the voter to the registration list.



Reviewing an FPCA

1. Who are you? Pick one.

I request an absentee ballot for all elections in which I am eligible to vote AND: I am on active duty in the Uniformed Services or Merchant Marine **-OR-** I am an eligible spouse or dependent. I am a U.S. citizen living outside the country, and I intend to return. I am a U.S. citizen living outside the country, and my intent to return is uncertain. I am a U.S. citizen living outside the country, I have never lived in the United States.

Last name	<input type="text"/>	Suffix (Jr., II)	<input type="text"/>	<input type="checkbox"/> Mr. <input type="checkbox"/> Miss <input type="checkbox"/> Mrs. <input type="checkbox"/> Ms.
First name	<input type="text"/>	Previous names (if applicable)	<input type="text"/>	
Middle name	<input type="text"/>	Birth date (MM/DD/YYYY)	<input type="text"/>	
Social Security Number	<input type="text"/>	Driver's license or State ID#	<input type="text"/>	

Box 1: Voter must:

- Select the category that best describes their situation
- Provide current name
- Provide date of birth
- Provide Texas issued ID number or last four digits of SSN. If they do not have this information, should include information in Box 6 that they do not have one of these numbers



FPCA Affirmation Reasons as they Relate to Voter Registration and Ballot by Mail

<p>“I am on active duty in the Uniformed Services or Merchant Marine.”</p>	<ul style="list-style-type: none"> • Ballot is issued by the EV clerk. • VR registers the individual or updates a permanent voter record.
<p>“I am a U.S. citizen living outside the country, and I intend to return.”</p>	<ul style="list-style-type: none"> • Ballot is issued by the EV clerk. • VR registers the individual or updates a permanent voter record.
<p>“I am a U.S. citizen living outside the country, and my return is uncertain.”</p>	<ul style="list-style-type: none"> • FEDERAL BALLOT only is issued by EV clerk • NOT eligible for voter registration • CANCELS an existing registration
<p>“I am a U.S. citizen living outside the country, and I have never lived in the United States.”</p>	<ul style="list-style-type: none"> • NOT eligible to receive ballots • NOT eligible for voter registration • CANCELS an existing registration



Reviewing an FPCA

2. What is your address in the U.S. state or territory where you are registering to vote and requesting an absentee ballot?

Your voting materials will not be sent to this address. See instructions on the other side of form.

Street address	<input type="text"/>	Apt #	<input type="text"/>
City, town, village	<input type="text"/>	State	<input type="text"/>
County	<input type="text"/>	ZIP	<input type="text"/>

Box 2: Voter must:

- Provide the complete street address of their voting residence address where they are registering to vote. Cannot use a post office mailing address.



Reviewing an FPCA

3. Where are you now? You MUST give your CURRENT address to receive your voting materials.

Your mailing address. (Different from above)

Your mail forwarding address. (If different from mailing address)

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Box 3: Voter must:

- Provide current mailing address, even if requesting their ballot by email.
- If the voter wants their ballot sent to a different address or have a forwarding address, they must include that information in this space.



Reviewing an FPCA

4. What is your contact information? This is so election officials can reach you about your request.

Provide the country code and area code with your phone and fax number. Do not use a Defense Switched Network (DSN) number.

Email:	<input type="text"/>	Phone:	<input type="text"/>
Alternate email:	<input type="text"/>	Fax:	<input type="text"/>

Box 4: Voter should:

- Provide contact information so election official can contact if needed.
- Provide email address if requesting to receive ballot by email.



Reviewing an FPCA

5. What are your preferences for upcoming elections?

A. How do you want to receive voting materials from your election office? (Select One)

Mail
 Email or online
 Fax

B. What is your political party for primary elections?

Box 5: Voter should:

- Select their preferred method of receiving voting materials.
- Provide email address if requesting to receive ballot by email.
- Provide the name of the party ballot they wish to receive for the primary election.



Reviewing an FPCA

6. What additional information must you provide?

Puerto Rico and Vermont require more information, see back for instructions. **Additional state guidelines** may be found at FVAP.gov. You may also use this space to clarify your voter information.

Box 6: Voter should:

- Provide any additional information that may assist the EV clerk in accepting the application.



Reviewing an FPCA

7. You must read and sign this statement.

I swear or affirm, under penalty of perjury, that:

- The information on this form is true, accurate, and complete to the best of my knowledge. I understand that a material misstatement of fact in completion of this document may constitute grounds for conviction of perjury.
- I am a U.S. citizen, at least 18 years of age (or will be by the day of the election), eligible to vote in the requested jurisdiction, and
- I am not disqualified to vote due to having been convicted of a felony or other disqualifying offense, nor have I been adjudicated mentally incompetent; or if so, my voting rights have been reinstated; and
- I am not registering, requesting a ballot, or voting in any other jurisdiction in the United States, except the jurisdiction cited in this voting form.

Sign here	X		Today's date (MM/DD/YYYY)	
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Box 7: Voter should:

- Sign and date the form.
- May be signed by a witness, if the voter cannot sign because of a physical disability or illiteracy. The person who cannot sign must affix the person’s mark to the document, which the witness must attest.
- If the voter cannot make a mark, the witness must state that fact on the document.
- A person who assisted the voter must also provide their information.



Intent to Return / Timeliness

- Applicant is entitled to receive a full ballot (federal and nonfederal offices) if the FPCA is submitted on or before the 20th day before Election Day and application contains information for registering to vote
- Applicant also receives a full ballot if FPCA is submitted after the 20th day and by the 11th day deadline and the **applicant is already registered to vote**
- If the FPCA does not have a postmark, it is timely if received by the EV clerk by the 15th day before the election
- If the FPCA is postmarked after the 20th day but received no later than the 11th day before the election with a postmark, FPCA voter gets federal ballot only.



Early Voting Ballot Board Meeting



Early Voting Ballot Board

New Law: Senate Bill 1599 (Effective September 1, 2023)

- SB 1599 also amended Section 87.0222 of the Code regarding the time that mail ballots may be delivered to the early voting ballot board (“EVBB”).
 - Provides that not later than the ninth day before election day, the jacket envelopes containing early voting ballots voted by mail **MUST** be delivered to the EVBB.
 - This means that the EVBB in all counties and local political subdivisions may begin meeting at any time they have ballots to review. However, the first meeting must take place not later than the ninth day before election day.
 - **This requirement applies regardless of the county’s population size.**



Questions?

Legal Team (800) 252-2216, Option 2
elections@sos.texas.gov

We are here to help!

